



Employment Application

Email Application: Info@Basildocspizza.com

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Supervisors Contact information: Phone: _____ Email: _____

Company: _____ Phone: _____
Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Supervisors Contact information: Phone: _____ Email: _____

Disclaimer and Signature

*I certify that my answers are true and complete to the best of my knowledge.
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

Signature: _____ Date: _____

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Pizza Maker/ Cashier Description

We are looking for a skilled pizza maker to prepare high-quality pizzas according to customers' orders. To be successful as a pizza maker, you should ensure that kitchen safety protocol is properly followed. Pizza maker will also be responsible for a cashier role as well.

Job Type: Part-Time

Preferred 1 year experience in retail, food services, cash handling, customer service.

Pizza Maker/Cashier Responsibilities:

- Preparing pizza dough, sauces, and various toppings, such as tomatoes, peppers, mushrooms, onions, and meats.
- Monitoring the temperature of the pizza ovens as well as cooking times.
- Preparing high-quality pizzas according to company recipes.
- Monitoring inventory and placing orders for more supplies as needed.
- Cleaning workstations before pizza preparation.
- Ensuring that all utensils and cooking equipment are kept clean.
- Plating or packaging pizzas accordingly.
- Managing all food order slips and ensuring that customers' orders are completed in a timely manner.
- Process sales transactions
- Calculate the cost of products or services.
- Accept payments.
- Calculate and return change when required by the payment method.
- Maintain adequate change denominations in the cash drawer and request additional change.
- Answer customer questions about products or services.
- Reconcile cash drawers and sales receipts.
- Report issues with equipment.
- Closing procedures and handling of cash, and other forms of payment.

Job Requirements:

- High school diploma or GED (preferred).
- High School Students welcomed.
- Prefer proven food preparation and food handling experience.
- Working knowledge of proper food handling procedures.
- The ability to follow standardized recipes.
- The ability to work in a fast-paced environment.
- The ability to work in a team.
- Excellent communication skills.
- Exceptional customer service skills.
- Basic Math Skills.